





# Table of contents

##







# Part 1

## General information

# I nformation on the ministry

## 1.       **Institutions reporting to the Executive Authority**

The following institutions report to the Executive Authority:

- Free State Youth Commission
- Premier’s Economic Advisory Council (PEAC)

## 2.       **Ministerial visits abroad**

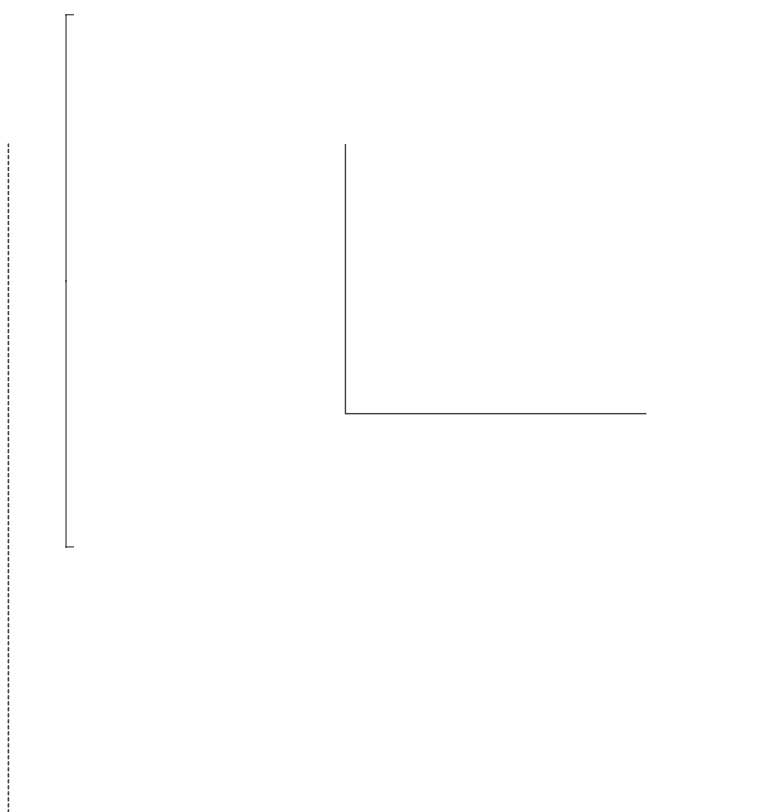
The following visits were undertaken:

**Table 1:** Ministerial visits









# Part 2

## Programme performance



### **3.2 Summary of programmes**

The Department's key objectives were realized through the following programmes:

Programme 1: Premier

Programme 2: Information Technology and Information Management

Programme 3: Communication

Programme 4: Human Resource and Organizational Development

Programme 5: Free State Training and Development Institute

- increases in subscription fees;
- nature of advertisements placed in the Provincial Gazette and Tender Bulletin;
- needs of the public in terms of re-zoning of land;
- amount of tenders advertised in the Tender Bulletin and
- legislation that compel advertisements in the Provincial Gazette.

The table below should be used to provide a breakdown of the sources of revenue:

**Table 3:** Sources of revenue





Although the Department has been restructured and components were moved between different programmes, the report will be in line with the strategic plan

	SUB-OBJECTIVE	SPECIFIC OUTPUTS FOR 2005 - 2006	ACTUAL PERFORMANCE AGAINST TARGET	
			TARGET	

# Programme 2: Information Technology and Management

## 2.1 Description and objectives

This Programme is responsible for giving strategic direction and advice to provincial departments on IT related services and co-ordinates the activities

SUB-OBJECTIVE	SPECIFIC OUTPUTS FOR 2005 - 2006	ACTUAL PERFORMANCE AGAINST TARGET	
		TARGET	ACTUAL STATUS OF IMPLEMENTATION AS ON 31 MARCH 2006

# Programme 3: Communication

## 3.1 Description and objectives

The Corporate Communication Directorate is respon

SUB-OBJECTIVE	SPECIFIC    OUTPUTS FOR 2005 - 2006	ACTUAL PERFORMANCE AGAINST TARGET







# Programme 4: Human Resources and Organisational Development

## 4.1 Descriptions and objectives

Human Resources and Organisational Development 's function is to add value to the Corporate functioning of the Free State Provincial Governm



# Programme 5: Free State Training and Development Institute

## 5.1 Description and objectives

To contribute to the maximum development of all human resources in the FSPG through



SUB-OBJECTIVE	SPECIFIC OUTPUTS FOR 2005 - 2006	ACTUAL PERFORMANCE AGAINST TARGET
		TARGET









SUB-OBJECTIVE





## **8.2 Service Delivery Achievements**

Following the launch of the FSGDS, the Department embarked on the process to conduct workshops on identifying priority projects and strategy for the FSGDS to be implemented by each department. A document







P r o g r a m m e

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## 11.2 Service Delivery Achievements

The Provincial Gender Forum was re-established;

Special Programmes Officers from the Free State Provincial Government were empowered through training on Gender Mainstreaming;

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The Office on the Rights of the Child in collaboration with departments and municipalities organized a march that was intended to sensitise (/Glthesocim)6.6etye therignen. 2oCCChiloen ni

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## **12.2 Service Delivery Achievements**

The Annual Planner for the Executive Council,sters, FOHOD and PCC is in place.

Smooth functioning of the Free State Cabinet System, on track e.g. Annual Planner and record system in place and

Quarterly monitoring of Executive Council resolutions is on track.



# Programme 14: Research, Planning and Policy Development

## 14.1 Description and objectives

## **FREE STATE YOUTH COMMISSION**

### **Objectives of the Commission**

The objectives of the Commission shall be –

- (a) to co-ordinate and implement an integrated national youth policy;
- (b) to develop an integrated provincial youth development plan that utilises available resources and expertise for the development of the youth and which shall be integrated with the Reconstruction and Development Programme;
- (c) to develop principles and guidelines and make recommendations to the Provincial









**FREE STATE DEPARTMENT OF THE PREMIER**

FREE STATE DEPARTMENT OF THE PREMIER  
VOTE 1  
REPORT OF THE ACCOUNTING OFFICER  
for the COUNoLtended 31 March 2006

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**FREE STATE DEPARTMENT OF THE PREMIER  
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The underspending in the Department resulted from

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**9. PROPAC Resolutions**

**REPORT OF THE AUDITOR-GENERAL TO THE FREE STATE PROVINCIAL LEGISLATURE ON THE  
FINANCIAL STATEMENTS OF VOTE 1 - THE DEPARTMENT OF THE PREMIER FOR THE YEAR  
ENDED 31 MARCH 2006**

**1. AUDIT ASSIGNMENT**

The financial statements as set out on pages 66 to 113, for the year ended 31 March 2006, have been

## **5.2 Non-compliance with laws and regulations**

The department has failed to comply with the following provisions of the relevant legislation:

### **5.2.1 Internal audit function and audit committee**

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- i) Asset management and events after the reporting date were not disclosed in the report of the accounting officer
- ii) No differentiation was made between current and non-current receivables
- iii) The policy in terms of which the debt was written off was not disclosed in the financial statements, as required by Regulation 11.4.3 of the Treasury Regulations, 2002

### **5.3 Weaknesses in internal control**

#### **a) Financial management**



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**VOTE 1**

**FREE STATE DEPARTMENT OF THE PREMIER**  
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**ACCOUNTING POLICIES**  
**for the year ended 31 March 2006**



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**for the year ended 31 March 2006**





**FREE STATE DEPARTMENT OF THE PREMIER  
VOTE 1  
APPROPRIATION STATEMENT  
for the year ended 31 March 2006**

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VOTE 1  
APPROPRIATION STATEMENT  
for the year ended 31 March 2006**

**FREE STATE DEPARTMENT OF THE PREMIER  
VOTE 1**

**APPROPRIATION STATEMENT  
for the year ended 31rch 2006**

*Appropriation per Economic Classification*







**FREE STATE DEPARTMENT OF THE PREMIER**  
**VOTE 1**  
**DETAIL PER PROGRAMME 2 - INFORMATION TECHNOLOGY**  
**for the year ended 31 March 2006**

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**FREE STATE DEPARTMENT OF THE PREMIER**  
**VOTE 1**  
**DETAIL PER PROGRAMME 4 - HUMAN RESOURCES AND ORGANIZATIONAL DEVELOPMENT**  
**for the year ended 31 March 2006**

FREE STATE DEPARTMENT OF THE PREMIER  
VOTE 1  
DETAIL PER PROGRAMME 5 - FREE STATE TRAINING ANP DEVELOPMENT INSTITUTE  
for the year ended 31/12/2014 Ma3

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**FREE STATE DEPARTMENT OF THE PREMIER**  
**VPE 1**  
**DETAIL PER PROGRAMME 6 - ORGANIZATIONAL EFFICIENCY SERVICES**  
**for the year ended 31 March 2006**

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**FREE STATE DEPARTMENT OF THE PREMIER**  
**VOTE 1**  
**DETAIL PER PROGRAMME 14 - PLANNING AND RESEARCH**  
**for the year ended 31 March 2006**

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NOTES TO THE APPROPRIATION STATEMENT**



**FREE STATE DEPARTMENT OF THE PREMIER  
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STATEMENT OF FINANCIAL POSITION  
at 31 March 2006**

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NOTES TO THE ANNUAL FINANCIAL STATEMENTS  
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**3. Compensation of employees**





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	<b>Note</b>	<b>2005/06 R'000</b>	<b>2004/05 R'000</b>
<b>5. Financial transactions in assets and liabilities</b>			

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	<b>Note</b>	<b>2005/06 R'000</b>	<b>2004/05 R'000</b>
<b>13. Departmental revenue to be surrendered to the Revenue Fund</b>			
Opening balance		153	(145)
Transfer from Statement of Financial Performance		1,026	440
Departmental revenue budgeted	2	1,068	283



**FREE STATE DEPARTMENT OF THE PREMIER  
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**These amounts are not recognised in the Annual Financial Statements and are disclosed to enhance the usefulness of the Annual Financial Statements.**

**18. Contingent liabilities**

<b>Liable to</b>	<b>Nature</b>
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**FREE STATE DEPARTMENT OF THE PREMIER  
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DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS  
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**FREE STATE DEPARTMENT OF THE PREMIER  
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**ANNEXURE 2  
STATEMENT OF FINANCIAL GUARANTEES ISSUED AS AT 31 MARCH 2006 – LOCAL**



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**ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS**  
**for the year ended 31 March 2006**

**ANNEXURE 3.1**

**ADDITIONS MOVEMENT SCHEDULE FOR THE YEAR ENDED 31 MARCH 2006**

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**ANNEXURE 5  
INTERGOVERNMENT RECEIVABLES**

Confirmed Balance Outstanding	Unconfirmed Bala
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**ANNUAL FINANCIAL STATEMENTS  
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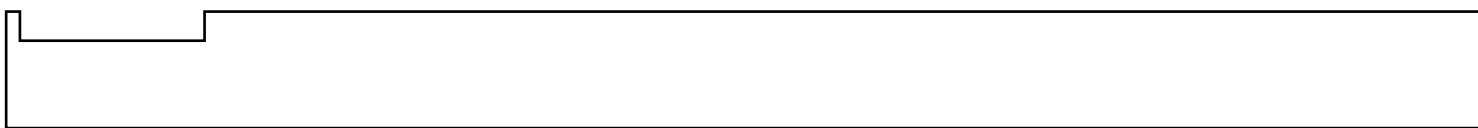
**ANNEXURE 6  
INTERGOVERNMENT PAYABLES**



# HR OVERSI GHT: April 2005 to March 2006

## 1.1 Service delivery and standards

Main Services	Actual Customers	Potential Customers	Standard of Service	Actual Achievement against Standards
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Main Services	Actual Customers	Potential Customers	Standard of Service	Actual Achievement against Standards
			Twice, on a monthly basis, facilitate awareness campaigns for departments, civil society, Chapter 9 Institutions and municipalities of the Free State Province.	Done
			Annually submit a report on the monitoring and evaluation done regarding the implementation of programmes, legislation and policies in provincial departments, civil society, Chapter 9 Institutions, municipalities, Gender Focal Points and Special Programme Officers of the Free State Province.	Done
			On an annual basis organise two training workshops per quarter to empower stakeholders with relevant tools on gender mainstream for civil society, departments, Chapter 9 Institutions, municipalities, Gender Focal Points and Special Programme Officers of the Free State Province.	Done
			Annually submit one report on the analyses of policies and reviews on research done on departmental compliance to departmental strategic objectives on issues of gender mainstreaming in civil society, departments and municipalities of the Free State.	Done







Main Services	Actual Customers	Potential Customers	Standard of Service
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**Main Services                  Actual**

Main Services	Actual Customers	Potential Customers	Standard of Service	Actual



Main Services	Actual Customers	Potential Customers	
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## 1.2 Consultation arrangements for Customers

Type of Arrangement	Actual Customer
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			project information.
17. Briefing notes			Premier meets on a regular basis with the media to brief them with regard to issues such as APSD, Public Service Week, singing of the Public Service Pledge by all officials.
18. Circulars			All circular were E-mailed to all staff













TABLE 3.3 - Employment and Vacancies by Critical Occupation at end of period

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TABLE 4.4 - Profile of employees whose salary

**TABLE 5.2 - Annual Turnover Rates by Critical Occupation**

Occupation	





TABLE 5.4 - Promotions by Critical Occupation

TABLE 5.5 - Promotions by Salary Band

TABLE 6.2 - Total number of Employees (incl. Employees with disabilities) per Occupational Bands T

	Male, African	Coloured	Male,	Male,	
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Male,

**TABLE 6.5 - Terminations**

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TABLE 7.1 - Performance Rewards by Race, Gender and Disability

	Number of Beneficiaries	Total Employment	Percentage of1Total Employment	Cost (R'000)	Average Cost per Beneficiary (R)



**TABLE 7.3 - Performance Rewards by Critical Occupation**

Critical Occupations	Number of Beneficiaries	Total Employment	Percentage of Total Employment	Cost (R'000)	Average Cost per Beneficiary (R)
Administrative related	5	33	15	67	13,400
Advocates	1	1	100	16	16,000
Building and other property caretakers	-	4	-	-	-
Bus and heavy vehicle drivers	-	1	-	-	-
Cleaners in offices workshops hospitals etc.	2	7	29	6	3,000
Client inform clerks(reception reception clerks) Communic	1	5	20	5	5,000







Salary Band	Total Days Taken	Average days per Employee	Number of Employees who took leave
Lower skilled (Levels 1-2)	715	20	36







TABLE 12.2 - Training Provided



